

MEMO

TO: Teachers and Interested Students and Community Members

FROM: Jeff Rehlander, Superintendent

RE: FOUNDATION GRANT REQUESTS

DATE: September 12, 2016

The Gobles Public Schools Foundation Board of Directors would like to encourage both students and faculty members to submit an application for a grant.

The Foundation Board will consider all grant request applications submitted on or before October 12, 2016 at their Board meeting Tuesday, October 18, 2016. All grant request applications are to be delivered to the superintendent's office on or before this deadline date. **You are invited and encouraged to attend the Foundation meeting to give a short oral presentation of your grant request. This would help the Board to better understand your request and to ask any questions they may have. The Foundation meetings are held in the Middle/High School Conference room beginning at 7:00 p.m.**

All events, activities, or programs applied for must be endorsed by a recognized educational association or by Gobles Public Schools. The grant will be withdrawn if the recipient of a grant is unable to fulfill the purpose of the grant. An applicant may submit an application as many times as they wish. All grants will be awarded at the discretion of the Foundation Board of Directors.

If you have questions, please feel free to contact the Superintendent's office 628-5618.

B:Foundation Grant Request

GOBLES PUBLIC SCHOOLS FOUNDATION GRANT GUIDELINES

The Gobles Public Schools Foundation would like to promote the pursuit of educational programs by the Gobles school community. Students, teachers and community members are encouraged to explore programs that are designed to challenge and expand the mind, build awareness or create new experiences in either academic or artistic venues. The Foundation is particularly interested in innovative and creative programs that provide unique opportunities for the on-going education of the students of Gobles.

The Foundation will entertain requests for a variety of programs, for example:

- special projects in science, math, language arts, social studies, art, band, technology, or community service;
- programs for gifted students;
- student scholarships for educational camps, college programs, seminars;
- faculty scholarships for special training in a topic related to their subject area or a skill that will benefit their students;
- after school or summer programs hosted by a teacher or community member for students (e.g. a finance or investment club, vocal music group, etc.).
- start-up costs for new school projects.

The Foundation will consider requests from one person or a group of people. All properly completed requests will be considered. Requests will be prioritized as follows:

- new and innovative programs over existing ones,
- current students over graduating students or alumni,
- programs that provide an opportunity to bring something back to the school community over an individual experience,
- programs that benefit many people over individual benefits.

The Foundation will not support requests for athletic endeavors, requests for on-going recurring expenses or strictly for supplies or consumables for existing school programs.

Grant money is available for a period of one year from approval by the Board.

Students, faculty members and community members are encouraged to submit an application for a grant. The Foundation Board of Directors will review grant requests based on the information provided. **The Foundation would also like to give anyone submitting a grant the option of attending the meeting to give a short oral presentation and be available to answer questions.** Foundation applications should be as thorough, detailed and professional as possible. Requests may be denied based solely upon the lack of sufficient information.

**GOBLES PUBLIC SCHOOLS FOUNDATION
GRANT REQUEST APPLICATION**

All individuals and/or organizations making a request for funds to the Gobles Public Schools Foundation must complete this form. The completed form is to be returned to the superintendent's office at Gobles Public Schools by October 12, 2016. The Trustees of Gobles Public Schools Foundation will meet on Tuesday, October 18, 2016 to review your request and will notify the applicant(s) of their decision.

INSTRUCTIONS: Describe, in detail, the specific request you or your organization is making. Include specific ways in which students will benefit from the proposal, how the project will be administered, material needs, how the materials will be used, activities and methods involved, tentative schedule including completion date, the number of expected participants, personnel involved, amount of funding requested, project title, and any other information you believe is important for the Foundation to know when considering your request. **Student Grant Request Applications must include two written letters of recommendation from members of the Gobles faculty.** Attach additional pages if necessary.

Date of Application _____

Amount of Grant Request _____

**Name of Individual or
Organization Making Request** _____

Address: Street/P.O. Box _____

City _____

Zip Code _____

Telephone Number _____

Briefly describe your request: _____

Building Principal Signature: _____

NOTE: All applications must be signed by the appropriate building principal indicating that funding for this project is "not" available from school district funds.

Request Accepted **Amount** _____ **Request Rejected**

Reason: _____
