

**GOBLES PUBLIC SCHOOLS
REGULAR BOARD OF EDUCATION OPEN MEETING
EXPANDED MINUTES FOR SEPTEMBER 8, 2014**

I. Call to order

Board Treasurer, Mr. Dan Wahmhoff, opened the Regular Board of Education Open Meeting at 7:00 p.m. in the Middle/High School Library.

II. Roll Call

a. Board Members Present

Mr. Dan Wahmhoff
Mr. Gary Napp
Mr. Terry Doyle
Mr. Mitch Smith
Mrs. Paula Sipes

b. Board Members Absent

Mrs. Bonnie Miller
Mr. Brian Beam

c. Staff Members Present

Mr. Jeff Rehlander
Mr. Damian Koob
Mr. Terry Breen
Mr. Phil McAndrew
Mr. Chris Miller- arrived at 7:20 p.m.
Mr. Jim Burza

III. Consideration and approval of the Agenda

Mr. Mitch Smith moved, supported by Mr. Gary Napp, to accept the Regular Board of Education Open Meeting Expanded Agenda for September 8, 2014.

AYES: Napp, Wahmhoff, Sipes, Smith, Doyle

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

IV. Acceptance of the Minutes of the Special Board of Education Open Meeting of August 11, 2014, as presented.

Mr. Terry Doyle moved, supported by Mrs. Paula Sipes, to accept the Minutes of the Special Board of Education Open Meeting of August 11, 2014 as presented.

AYES: Doyle, Smith, Sipes, Wahmhoff, Napp

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted

V. Correspondence

None.

VI. Open the meeting to the public for non-agenda items.

None.

VII. Administrative Reports

- a. Mr. Terry Breen reported about the Tiger Roar project. He also reported that on Friday's, the food service will be serving local farm fresh vegetable and fruits. Mr. Breen also discussed the hours and pay rate for Ms. Jamie Todd who will be working within the Base program.
- b. Mr. Phil McAndrew reported on the status of the STEM program. Mr. Terry Doyle inquired about the status of the substitute bus drivers, Mr. Phil McAndrew reported that we currently have two going through the certification process.
- c. Mr. Damian Koob reported on the technology overview and explained the training schedule in regards to the phone system.
- d. Mr. Jeff Rehlander reported on three items. One item is that we need to identify one of our Board of Education members to be the ISD representative. Mrs. Paula Sipes has been our representative in the past and it was decided that she will continue for this year. A second item is that there will be a tour of the buildings after the meeting tonight regarding our series I bond project. The last item is that we will need to have another board meeting in September. Mr. Terry Doyle questioned if we have a social media policy in regards to staff members as it was brought to his attention about their internet practices, is there a policy in place on how administrators should deal with that. Mr. Jeff Rehlander responded that the issue in question was handled in a professional manner by the administration and would get back to the board on the policy in question.

- e. Mr. Chris Miller was not present as he was a soccer game and arrived once the game was over at 7:20 p.m., Mr. Chris Miller commented on the new flag. Mr. Terry Doyle inquired about the cost of the new flag pole. Mr. Rehlander stated that it cost \$3,000. Mr. Doyle also inquired about the status of the potholes in the HS parking lot and the back drive. Mr. Miller indicated that this would be taken care of. Mr. Mitch Smith inquired about the balance of the uniform account and if the spending was maintenance or spread equally amongst the sports, Mr. Chris Miller replied that it was some maintenance and that soccer was in need of new uniforms.

VIII. Board of Education Reports

None.

IX. OLD BUSINESS

1. UPDATE ON THE BOND PROJECT-The administration will update the Board of Education on the status of the Bond Project.

Mr. Jeff Rehlander shared that the 2014 Summer Technology Work Plan has been completed and was ready for the start of the school year. This included the network, staff and teacher work stations, student computer labs in both buildings, telephone systems, printers, copiers and wireless connectivity. Mr. Rehlander thanked Mr. Damian Koob for his leadership and time to make this happen.

Mr. Rehlander then reviewed some financial matters related to the bond project. He mentioned that much work has been done on the preliminary statement so we could position the district optimally for competitive bids. Also, Mr. Rehlander stated that progress is being made on setting up bond accounts so we can pay bills and generate reports to bring back to the board of education.

Mr. Rehlander continued to overview the 2014 Fall Plan. He indicated that the BASE classroom technology pilots in both buildings will occur mid-September to the end of October. Staff feedback will be collected to assist in decision-making. Simultaneously, our Principals are meeting with our teaching staff K-12 by discipline to look at their curriculum and instructional approaches as best practice moves from traditional lecture discussion and sit and get to more higher level learning activities. Primary questions that will be addressed includes 1. How does that transition effect the source device that kids are going to have in their hands? 2. How does that transition effect the digital curriculum that we need to purchase for those source devices.

With regards to infrastructure, the administration and select staff have met with professional services to design the stem lab, design the entrances to both buildings, and to switch the principal office and superintendent office complexes. Costs will soon be identified and shared with the

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Board. Mr. Rehlander also mentioned that busses will be purchased as well as science, math, and band equipment.

2. FOOD SERVICE SUPERVISOR SHARED AGREEMENT-The annual shared agreement for the Food Service Supervisor has been approved by the Bloomingdale Board of Education.

Mr. Mitch Smith motioned, supported by Mr. Terry Doyle, that the Gobles Board of Education approve the Food Service Supervisor annual shared agreement as submitted.

AYES: Smith, Doyle, Napp, Wahmhoff, Sipes

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

X. NEW BUSINESS

1. STUDENT COUNT-The administration will update the Board of Education on the status of Student Count for fall 2014-2015.

Mr. Rehlander shared a summary report of student enrollment submitted by each building of actual students in seats for September 2nd through September 8th. Mr. Rehlander identified the average student enrollment to be 858.5 and reminded everyone that the budgeted student enrollment was 838 students for a positive difference of 20.5 students.

2. BUS BIDS-The 2014 Series One Bond Plan and Proceeds includes an appropriation for the Purchase of Two School Buses. In consultation with the School Attorney and pursuant to Board Policy, the administration has secured three quotes.

Mr. Terry Doyle motioned, supported by Mr. Gary Napp, that the Board of Education accept the lowest and best quote for school buses from Holland for a total of \$185,626.00 and the middle and best quote for video systems from Holland for a total of \$3,474.00.

AYES: Sipes, Wahmhoff, Napp, Doyle, Smith

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

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3. 2013-2014 SCHOOL ACCOUNTABILITY REPORTS-Recently, the Michigan Department of Education released the 2013-2014 School Accountability Reports including the Michigan District and School Accountability Scorecards, as well as its Top To Bottom Ranking, and listing of Reward, Focus, and Priority Schools. The administration will share District and School Results.

Mr. Jeff Rehlander reported that these reports give you feedback on how Gobles Public Schools are doing with regards to student achievement as compared to all the districts and schools in Van Buren County. When all of the districts are put together, Gobles is tied for the top position with Bloomingdale. Generally, both school results are positive when comparing to other schools in Van Buren County.

4. 2014-2015 PERFORMANCE EVALUATIONS-State of Michigan Legislation 380.1249 requires that the Board of Education for a School District adopt for all Teachers and Administrators a rigorous, transparent, and fair performance evaluation system. Documents and Processes have been developed with the input of the GEA, Administrators, Personnel Committee, and School Attorney and were used during the 2013-2014 school year.

Mr. Mitch Smith motioned, supported by Mr. Terry Doyle, that the Board of Education approve to continue the use of the documents and process for teachers performances and evaluations.

AYES: Wahmhoff, Sipes, Smith, Doyle, Napp

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

Mr. Mitch Smith motioned, supported by Mr. Terry Doyle, that the Board of Education approve to continue the use of the documents and process for administrators performances and evaluations.

AYES: Napp, Doyle, Smith, Sipes, Wahmhoff

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

5. SECONDARY CURRICULUM REQUESTS-The administration has made available for Board of Education review two texts for English Language Arts that the Secondary English Language Arts Department would like to add to their curriculum.

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Mr. Terry Doyle motioned, supported by Mr. Mitch Smith that the Board of Education approve the texts "Unwind," by Neal Shusterman and "The Greatest American Speeches," by Quercus Publishing.

AYES: Doyle, Napp, Wahmhoff, Sipes, Smith

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

6. IN SCHOOL SUPERVISOR POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mrs. Paula Sipes motioned, supported by Mr. Gary Napp, that the Board of Education employ Mr. Bill Lisowski to fill the In School Suspension position with a total compensation of \$21, 779.

AYES: Smith, Sipes, Wahmhoff, Napp, Doyle

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

7. SOCIAL WORKER POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mr. Gary Napp motioned, supported by Mr. Terry Doyle, that the Board of Education employ Mrs. Kelly Touchstone to fill the Social Worker position with a total compensation of \$51,726.

AYES: Sipes, Smith, Doyle, Napp, Wahmhoff

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

8. RECESS SUPERVISOR POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mr. Terry Doyle motioned, supported by Mrs. Paula Sipes, that the Board of Education employ Ms. Jean Sabo to fill the Recess Supervisor position with a total compensation of \$7,922.

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AYES: Napp, Wahmhoff, Sipes, Smith, Doyle

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

9. TITLE I PARA-PRO POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mr. Terry Doyle motioned, supported by Mrs. Paula Sipes, that the Board of Education employ Mrs. Laurie Zajda to fill the Title I Para-pro position with a total compensation of \$20,167.

AYES: Doyle, Smith, Sipes, Wahmhoff, Napp

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

10. KINDERGARTEN TEACHER POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mr. Terry Doyle motioned, supported by Mr. Gary Napp, that the Board of Education employ Ms. Katy Sundling to fill the Kindergarten Teacher position with a total compensation of \$57,080.

AYES: Smith, Doyle, Napp, Wahmhoff, Sipes

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

11. GRADE FOUR TEACHER RESIGNATION-Enclosed is a letter of resignation from Ms. Rebecca Kunselman as Grade Four Teacher at Gobles Elementary School effective immediately.

Mr. Gary Napp motioned, supported by Mr. Mitch Smith, that the Board of Education accept the resignation of Ms. Rebecca Kunselman as Grade Four Teacher at Gobles Elementary School effective immediately.

AYES: Sipes, Wahmhoff, Napp, Doyle, Smith

NAYS: None

ABSENT: Miller, Beam

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ABSTAINED: None
The motion was declared adopted.

12. GRADE FOUR TEACHER POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mrs. Paul Sipes motioned, supported by Mr. Terry Doyle, that the Board of Education employ Mrs. Melinda O'Rourke to fill the Grade Four Teacher position with a total compensation of \$47,820.

AYES: Wahmhoff, Sipes, Smith, Doyle, Napp
NAYS: None
ABSENT: Miller, Beam
ABSTAINED: None
The motion was declared adopted.

13. BASE PARAPROFESSIONAL POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mr. Mitch Smith motioned, supported by Mrs. Paula Sipes, that the Board of Education employ Ms. Jamie Todd for this position with a total compensation at the Para Pro I starting hourly pay scale.

AYES: Napp, Doyle, Smith, Sipes, Wahmhoff
NAYS: None
ABSENT: Miller, Beam
ABSTAINED: None
The motion was declared adopted.

14. GRADE EIGHT VOLLEYBALL COACH POSITION-The administration posted the vacancy and interviewed selected candidates for the position.

Mr. Gary Napp motioned, supported by Mr. Mitch Smith, that the Board of Education employ Ms. Madeliene Doyle for this position at Step 6, 7% minus 15% for a total payment of \$1,238.

AYES: Napp, Wahmhoff, Sipes, Smith
NAYS: None
ABSENT: Miller, Beam
ABSTAINED: Doyle
The motion was declared adopted.

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XI. FINANCE

1. Check Register/Monthly Budget Sheets
2. General Fund Budget Summary

Mr. Gary Napp motioned, supported by Mr. Mitch Smith, that the Board of Education approve the bills for payment in the amount of \$236,127.66.

AYES: Smith, Sipes, Wahmhoff, Napp, Doyle

NAYS: None

ABSENT: Miller, Beam

ABSTAINED: None

The motion was declared adopted.

XII. ADJOURN THE MEETING

Mr. Gary Napp motioned, supported by Mr. Terry Doyle, to adjourned the meeting at 8:39 p.m. The motion was declared adopted.

Paula Sipes, Secretary

Gobles Board of Education